

## **DOCUMENT CHECKLIST**

Every case is different, but in order to help us evaluate your case, at your initial consultation, please bring with you any of the following information and documents which may apply:

- Witness List with contact information and description of the witness's knowledge
- Incident/police reports
- Medical records
- Contracts/Agreements
- Insurance documents and declaration pages
- Photographs/videos
- Text messages/phone records
- Correspondence/emails/letters
- Social media posts
- Receipts/invoices/bills
- Handbooks/manuals
- Bank records/tax documents
- Notes/memorandums/diaries/journal entries/calendars
- Any other evidence you feel is related to your matter

This list is not intended to be exhaustive, and is only intended to be a guideline of certain things and items you should bring with you to your initial consultation. These documents will help us save you time and hassle by allowing our attorneys to more efficiently evaluate your case.

This list is not intended to be, and should not be considered legal advice. At your initial consultation, you may be requested to produce other documents/evidence to help out attorneys better evaluate your case.